



COTSWOLD
District Council

AUDIT AND GOVERNANCE COMMITTEE WORK PLAN

1 AUGUST 2026 – 30 APRIL 2027

Audit and Governance Committee

The Audit and Governance Committee responsible for monitoring the adequacy and effectiveness of the Council's governance arrangements. This includes overseeing the audit function, annual accounts and the work of the internal auditors, promoting and maintaining high standards of conduct of members and, through its Standards Hearings Sub-Committee, determining complaints that an elected member of the district council or a town or parish council within the district has breached the code of conduct.

The Committee has the following powers under the Council's Constitution:

- The Committee has the right to require the attendance of any Council officers and/or members in order to respond directly to any issue under consideration;
- To review any issues referred to it by the Chief Executive, other statutory officer or any Council body; and
- The power to call expert witnesses from outside the Council to give advice on matters under review or discussion.

This work programme sets out the expected business for meetings of the Audit and Governance Committee.

Item	Meeting Date	Lead Officer
5 October 2026		
2026/27 Annual Governance Statement Action Plan - Update	5 Oct 2026	David Stanley, Deputy Chief Executive and Chief Finance Officer David.Stanley@cotswold.gov.uk

Internal Audit Progress Report	5 Oct 2026	Lucy Cater, Assistant Director (SWAP) lucy.cater@publicagroup.uk
Local Code of Corporate Governance	5 Oct 2026	Cheryl Sloan, Executive Director – Workforce Strategy & Transformation – Governance and Risk Cheryl.Sloan@publicagroup.uk
Q1 Prudential Indicators (Treasury Management) 2026/27	5 Oct 2026	Michelle Burge, Chief Accountant and Deputy Section 151 Officer michelle.burge@cotswold.gov.uk
Procurement Action Plan - Follow-Up #2	5 Oct 2026	David Stanley, Deputy Chief Executive and Chief Finance Officer David.Stanley@cotswold.gov.uk
Strategic Risk Register	5 Oct 2026	David Stanley, Deputy Chief Executive and Chief Finance Officer David.Stanley@cotswold.gov.uk
Proposal to Appoint New Member of the Standards Hearings Sub-Committee	5 Oct 2026	Tyler Jardine, Trainee Democratic Services Officer tyler.jardine@cotswold.gov.uk
3 December 2026		
2026/27 Annual Governance Statement Action Plan - Update	3 Dec 2026	David Stanley, Deputy Chief Executive and Chief Finance Officer David.Stanley@cotswold.gov.uk
Counter Fraud and Enforcement Unit Update- Risk and Corporate Delivery	3 Dec 2026	Emma Cathcart, Assistant Director, Counter Fraud and Enforcement Unit emma.cathcart@cotswold.gov.uk

External Auditor's Annual Report 2025/26	3 Dec 2026	Michelle Burge, Chief Accountant and Deputy Section 151 Officer michelle.burge@cotswold.gov.uk
2026/27 Treasury Management Mid-Year Report	3 Dec 2026	David Stanley, Deputy Chief Executive and Chief Finance Officer David.Stanley@cotswold.gov.uk
Strategic Risk Register	3 Dec 2026	David Stanley, Deputy Chief Executive and Chief Finance Officer David.Stanley@cotswold.gov.uk
Audit Committee Effectiveness	3 Dec 2026	Lucy Cater, Assistant Director (SWAP) lucy.cater@publicagroup.uk
26 January 2027		
2026/27 Annual Governance Statement Action Plan - Update	26 Jan 2027	David Stanley, Deputy Chief Executive and Chief Finance Officer David.Stanley@cotswold.gov.uk
Internal Audit Progress Report	26 Jan 2027	Lucy Cater, Assistant Director (SWAP) lucy.cater@publicagroup.uk
Annual Treasury Management Strategy and Non-Treasury Management Investment Strategy 2027/28	26 Jan 2027	Michelle Burge, Chief Accountant and Deputy Section 151 Officer michelle.burge@cotswold.gov.uk
Annual Capital Strategy Report 2027/28	26 Jan 2027	Michelle Burge, Chief Accountant and Deputy Section 151 Officer michelle.burge@cotswold.gov.uk

Strategic Risk Register	26 Jan 2027	David Stanley, Deputy Chief Executive and Chief Finance Officer David.Stanley@cotswold.gov.uk
15 April 2027		
2026/27 Annual Governance Statement Action Plan - Update	15 Apr 2027	David Stanley, Deputy Chief Executive and Chief Finance Officer David.Stanley@cotswold.gov.uk
Internal Audit Plan and Internal Audit Charter and Mandate	15 Apr 2027	Lucy Cater, Assistant Director (SWAP) lucy.cater@publicagroup.uk
Internal Audit Progress Report	15 Apr 2027	Lucy Cater, Assistant Director (SWAP) lucy.cater@publicagroup.uk
Counter Fraud and Enforcement Unit Annual Update (RIPA/IPA)	15 Apr 2027	Emma Cathcart, Assistant Director, Counter Fraud and Enforcement Unit emma.cathcart@cotswold.gov.uk
External Audit Plan 2026/27	15 Apr 2027	Michelle Burge, Chief Accountant and Deputy Section 151 Officer michelle.burge@cotswold.gov.uk
Q3 Prudential Indicators (Treasury Management) 2026/27	15 Apr 2027	Michelle Burge, Chief Accountant and Deputy Section 151 Officer michelle.burge@cotswold.gov.uk
Strategic Risk Register	15 Apr 2027	David Stanley, Deputy Chief Executive and Chief Finance Officer David.Stanley@cotswold.gov.uk

